

KNOX COUNTY

POST OFFICE BOX 196 • BENJAMIN, TEXAS 79505

LISA CYPERT
Knox District & County Clerk
940-459-2441

NOTICE

**Per Senate Bill 1139, Passed by the 84th Legislative Session:
Effective September 1, 2015-the State E-filing fee has been
increased from \$20 to \$30.**

Reminder: E-File Mandate effective July 1, 2015 for Knox County

Per the Texas Supreme Court mandate miscellaneous order MD 12-9208, **all documents that are part of civil matters must be e-filed.**

Mailed documents will only be accepted by Pro-Se filers as they do not fall under the Mandate issued by the Supreme Court. Documents mailed from an attorney will be returned **unfiled** so that you may e-file them accordingly.

Paper documents brought in to the County Clerk's Office will only be accepted by Pro-se filers, Original Orders from the Judge or paper documents that were accepted as Bench Filings with the proper date/time stamp by the Judge as per statute. **NO FAX filings** will be accepted by this office. **No paper documents from attorneys will be accepted over the counter for filing in the County Clerk's Office, unless they fall under the exceptions listed below.**

This mandate does not apply to individuals who are ***not represented*** by attorneys.

Exceptions to e-filing:

Wills are not required to be filed electronically. If a will is filed electronically, the original must be presented to the Clerk's Office within 3 business days after the application is filed.

The following documents **must not** be filed electronically:

- Documents filed under seal or presented to the court in camera; and
- Documents to which access is otherwise restricted by law or court order

Please visit www.efiletexas.gov for registration information and for additional information to assist with electronic filing.

Respectfully,
Lisa Cypert
Knox District & County Clerk